

**Meeting Minutes
3/12/07 DRAFT**

Steering Committee for the National Alliance for Public Safety GIS

Date: Thursday, January 11, 2007 from 2:30 – 4:30 PM

Location:

Washington DC Convention Center, Room 301

Present:

Rob Martin (NENA, Exec Dir)

Jonathan Moore (IAFF, GIS Manager)

Elise Fisher (IAFF, Geospatial Analyst)

Jay McAllister (IAFC, Director, Corporate Marketing)

Jennifer Schottke (ESRI, Public Safety and Health)

Tom Wiczorek (CFAI, Exec Dir)

Debbie Sobotka (CFAI, Deputy Director)

(Name for Credentialing Program representative from MFRI)

Minutes:

The spring meeting of the steering committee for the National Alliance for Public Safety GIS (NA-PSG) was held to hear progress reports from the task forces; to consider additional partners for the alliance; and to consider recommendations on upcoming activities.

During the introductions and opening comments, Jennifer summarized the decisions from the first steering committee meeting on September 6, 2006. At that meeting, the 2007 business plan was developed and subsequently approved. The business plan consists of the formation of three task forces to pursue alliance activities; governance structure decisions; and plans for 2007 steering committee meetings.

The three task forces which were established are: 1. Best Practices (IAFC); 2. Standards and Credentialing (CPSE); and 3. Workshops and Training (ESRI). It was agreed that each task force would be chaired by the organization recommending the activity, and that all alliance partners would be eligible for a seat on each task force. The steering committee agreed that the next several months would be focused on forming these three task forces and reporting back on plans for actions during 2007. Reports from each are summarized below.

The Alliance governance plan called for a rotating steering committee chair person and consideration of new members at each steering committee meeting. Jennifer agreed to continue to chair the steering committee until the April Steering Committee meeting at the GIPSC conference in New Orleans.

1. New Partners

The International Association of Emergency Management (IAEM) has expressed interest in joining the alliance. Clay D. Tyeryar, Staff Executive, will represent IAEM and has offered the IAEM conference (Reno, November) as a possible venue for several NA-PSG activities. The respective task forces will coordinate directly with Clay.

Outreach has been made to IACP. Rob Martin and Tom Wieczorek offered to followup.

No formal applications have been received for consideration from other organizations.

2. Report from the standards and credentialing Task Force. Tom Wieczorek

The standards and credentialing task force, led by Tom Wieczorek of CPSE reported on their activity.

- Related to the development of their VISION software, CPSE sponsored a consulting project to review architectural approach to the development of their risk assessment software. The final report for this project, written by ESRI professional services, was delivered in December and contained several sections of recommendations with direct implications for the standards and credentialing task force. Among these are the need for public safety credentialing for GIS professionals. These findings were discussed and shared with the group.
- Confirming the need for the task force to pursue direct engagement in development of these standards, the steering committee requested that the task force conduct a review of current initiatives in progress to develop such standards, and provide recommendations back to the steering committee on how to proceed and who should be involved.

3. Report from the Workshops and Training Task Force. Jennifer Schottke

Three workshops are tentatively scheduled for 2007: Washington State; Virginia; and Connecticut are the tentative locations and the dates are still TBA. Possible funding for support of these workshops is expected, but final approvals are still pending. The National Association of State Fire Marshals is interested in hosting some of the workshop activity, and in particular are interested in sponsoring the development of guideline materials. Discussions have been initiated about the possibility of a management text through the ESRI Press. Jennifer hopes to hold the first task force meeting prior to the CIPSC conference and be able to report back on workshop plans and schedules at that time.

4. Report from the Best Practices Task Force. Jay McAllister

Jay McAllister reported that the Best Practices Task Force chair has been appointed and is beginning to make plans for the first task force meeting.

5. Immediate Actions and Next Steps

☐ **Action:** Website development is a holdover action from the spring meeting. A URL has been secured “publicsafetygis.org” and Jennifer has agreed to try again to make progress on this action. IAFC offered to assist in website design and identifying appropriate materials.

☐ **Action:** Tom and Rob will contact IACP and Jennifer will contact IAEM regarding partnership agreements.

☐ **Next Meeting:** Steering committee meetings scheduled for:

- Monday April 16, 2007. (New Orleans in conjunction with the annual GIPSE conference).